

PTO Meeting Minutes
10/24/17

1. Next PTO Meeting: November 28th
2. Maia Ford, new HTLS admissions coordinator, was introduced
3. Parent Education Series: Accelerated Reader Program by Mrs. Nelson
 - a. Handout available in the school library
4. Scrip Program: Jennifer Whittamore
 - a. Overview of Scrip Now program
 - b. Next Scrip order will be before Thanksgiving Break, Scrip Now information will be attached to order form
5. Playground Update: Shade units complete, Toddlers Choice Unit has been delivered, bolts replaced on existing playground piece
6. Work Day: November 11 from 8am-12pm, focus will be on playground work
 - a. Playground: Toddlers Choice Play Unit assembly and installation, pulling old mulch border, installing new border, spreading mulch, pulling old sandbox
 - b. Indoors: cleaning stairwells, replacing tennis balls on chair legs
7. Fall Festival:
 - a. Total Raised so far: \$12,300!!!
 - b. Predators Tickets Raffle:
 - i. \$20 per chance
 - ii. Purchase on-line via htlsbg.com
 - iii. Physical raffle tickets were sent home last week
 - iv. Please share via social media - HTLS public FB page already has a link up that can be shared directly
 - c. Fall Festival survey went home last week, please respond honestly and candidly so that we can make next year even better.
 - d. Areas to improve: PA system very muffled inside, could not hear announcements at all outside, it was suggested we try using a projector inside and outside to aid communication.
8. Fundraising:
 - a. Update so far: TOTAL: \$16,830
 - i. No Sells
 1. Kroger - \$506.21
 2. Zaxby's 8/29 - \$229.83
 3. Scrip - \$150.00

- ii. SMART cards - \$1050
 - iii. Mums - \$2456.75
 - iv. Movie Night Donations - \$204
 - v. Fall Festival - \$12,300
 - b. Coke Rewards: double points until November 17th, so get those entered or turned into the school!
 - c. Amazon Smiles: approval received from school board to set up via ACH, will most likely begin sometime in November. Handout will be going home once we get the program up and running.
 - d. Square1 Art:
 - i. Catalogs went home last week, orders must be in by November 7th
 - ii. We will NOT be doing a gift shop this year for children to purchase gifts for family members. Please consider letting your children pick items from the Square1 catalog to give instead. There are several reasonable items that could be used as gifts for multiple people (magnets, greeting cards)
 - e. PTO project for 2017/2018 school year
 - i. Options:
 1. Language Arts Curriculum - school will be purchasing new curriculum in the next year or two, LA curriculum is very expensive at baseline (well upwards of \$25K for P4-6th). PTO could sponsor technology portion of curriculum to enhance/enrich learning experience
 2. Technology Updates - hardware and software upgrades, license fees, new application purchases
 3. New rugs for preschool classrooms
 4. Parking lot resurfacing - HTLC plans to resurface both parking lots, PTO could sponsor painting parking lines, PE track lines, game lines (like 4 square), and educational components (like map of USA)
 5. Recess supplies
 6. Soundproofing in gym
 7. Signage for traffic flow and carpool lines in the parking lot/portico area
 8. Permanent signage for school (as opposed to banner on the side of the building)
 9. Please send Andrea Unick an email at pto@htlc-bg.org if you see any other needs or have any ideas to add to the list
 - ii. We will be refining and prioritizing the list over the next meeting or two
9. Upcoming Events:
- a. Marco's Pizza Day - delivery or carryout, all day November 2nd, mention HTLS

- b. Donuts with Dad - November 8th, 7:30-8:00am
- c. Cookies with Santa/Horse & Carriage Ride - December 1st
 - i. Planning Committee will be meeting this Wednesday in the school library from 3:15-4:45, all are welcome to attend
 - ii. Santa Bob and Rock'n B Carriage already booked
 - iii. Ideas from meeting: Mailbox and letter writing center (Santa will likely not be asking children what they'd like for Christmas due to time constraints), reindeer food making station, use of some kind of rotational schedule to help traffic flow