

**Holy Trinity Lutheran School Emergency/Disaster Preparedness Plan
Parent Reunification Information**

Name of Provider	Holy Trinity Lutheran School
Provider Address	553 Ashmoor Ave. Bowling Green, KY 42101
Provider Phone Number	270-843-1001
Emergency Contacts	Bill Hiskey (School Director) Gretchen Bugsch (Preschool Director) Jennifer Whittamore (School Secretary)
Emergency Contact Cell Phone (Please do not call during non-emergencies)	Bill Hiskey – 270-303-6963 Gretchen Bugsch – 270-799-5455 Jennifer Whittamore – 270-282-1807
In the event the facility must be evacuated because of an emergency/disaster, the staff and children will leave the building and...	Line up single file with their class and teacher in the school parking lot where they will wait for further instructions.
In the event the facility must be evacuated because of an emergency/disaster in the immediate area of the facility, children and staff will walk to...	Hillvue Garden and Floral Center 2209 Nashville Road Bowling Green, KY 42101. Contact person: William Galbreath – 270-842-4060 Children with special needs will be transported by the school van.
The alternate evacuation site is...	Unitarian Universal Church of Bowling Green 2033 Nashville Road Bowling Green, KY 42101 Contact: Roger Mohr – 270-842-4060
If necessary, children will be transported to	Tristar Greenview Regional Hospital 1801 Ashley Circle Bowling Green, KY 42101 Mike Sherrod (CEO) 270-793-1001