



Date received _____

**Application for Employment
Classroom Teacher
Holy Trinity Lutheran School
553 Ashmoor Drive
Bowling Green, KY 42101**

Position desired _____ Full-time ____ Part-time _____

Substitute _____

Name _____ Telephone # _____

Address _____ City _____ Zip _____

Social Security # _____ Are you over 18 yrs. of age _____

Last TB test date _____ Marital status: _____ U.S. citizen? _____

Cell # _____ email: _____

Do you have any physical condition that may restrict your performance of the job you are applying for? _____

Education:

High School _____ Degree _____

College/University _____

Address _____

Certificate or Degree _____

Major/Minor _____

Do you hold a valid teaching certificate(s)? _____ Please attach a copy.

Do you require an internship? _____

From which state(s)? _____

Grade level(s) you are certified to teach _____

Subject(s) you are specialized in: _____

Do you hold an advanced degree? _____

University _____ Date of completion _____

Additional licenses, certificates, or credentials held qualifying you for this employment:

List additional courses or training you've taken in the field of child care or education.

Would you be willing to continue classes or training's required? _____
Hours/Units

Are you certified in: First Aid? _____ CPR? _____

Professional memberships? _____

References: Name/Address /Title Phone #
(List two) 1. _____
2. _____

Have you ever been convicted of a crime? Yes ___ No ___
Explain: _____

Experience:

Employer (Name & Address) Phone # Job Description From/To
1. _____
2. _____

Do you have any objections if we check with your former employer for references? ___
Why did you leave your previous job? _____

Volunteer or unpaid experience: _____

Current church membership _____ Pastor _____
Who recommended you to us? _____

Special skills or talents you care to list:
Foreign language ___ Computer ___ Instrument _____
Vocal ___ Art ___ PE ___ Other : _____

What else would you like us to know about you as we consider you for this position?

Please return this application with any written documentation (resume', letters of recommendation, letter of introduction, etc.) that would help us know you better. Applicants meeting our requirements will be contacted by the Director for a follow-up interview. **A TB skin test and a college transcript are required to be on file in our office prior to employment.**

What Do You Believe:

Describe your understanding of a “Christian teacher’s” role in educating children

What do you believe about:
God?

The Father?

The Holy Spirit?

God’s Word?

The Scripture?

The Lutheran Confessions?

What do you believe about humanity? Its origin, nature, purpose, individual differences, abilities and destiny?

About the educational and spiritual growth of people?

About the role of parents in the education of their children?

About the role of the church in the education of its children?

About the Christian’s response to God’s love in Jesus with respect to behavior, church life, service to church and world?

About the role and function of the Lutheran school?

About the people the school intends to serve?

Describe your current involvement in your church.

What does it mean to you to “integrate the Christian faith in all aspects of the school curriculum”?

Why would you like to have this position?

What do you feel most qualifies you for this position?

How do you understand Law and Gospel in the teaching of children?

What is your understanding of “Salvation”?

What do you understand the “mission” and “purpose” of HTLS to be?

Is there anything you would additionally like to share that would help us know you better that would be helpful in considering you for this position?

If this position is not offered to you, would you like to be considered for:

Yes _____ No _____ Substitute work in the position applied for?

Yes _____ No _____ Further consideration for future openings?

I understand that Holy Trinity Lutheran School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, or handicap. I further understand that any offer of employment is conditional on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in the application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize HTLS to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by HTLS such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to HTLS.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date